

IEU Languages 2023-2024 Quick Facts: BIR & Dual BIR Students

Languages and levels offered:

Language	IEU Levels
Arabic	Beginner – Intermediate – Advanced
Chinese	Beginner – Intermediate – Advanced
French	Beginner – Intermediate – Advanced
German	Beginner – Intermediate – Advanced
Portuguese	Beginner – Intermediate – Advanced
Spanish	Beginner – Intermediate – High Intermediate – Advanced

- Students may take up to a **maximum of TWO different languages** per semester, however, **only ONE can be guaranteed** due to scheduling.
- Currently, **we do not offer** Italian, Russian, or Japanese language classes.

For any student to be enrolled in a language, they **must take the corresponding online placement test** via Blackboard Ultra and **fill in the obligatory form**. Both the placement test & form can be found here: [Language Center: Placement Tests](#)

Language Requirements - Placement Tests:

- **All International Relations students** (BIR and Dual BIR) must take a language placement test. The **first test taken** is considered as their choice for their **mandatory language** class, which counts towards their GPA.
- **All non-native Spanish speakers** must take the Spanish placement test or provide a DELE or SIELE certificate to demonstrate their Spanish level. If students possess an intermediate level of Spanish or higher, they are not required to take Spanish classes. **Please note: We do not accept IB or A Levels, they are not official certificates.**
- Any additional test taken will result in the student being enrolled in **additional, supplementary study**. By taking the test, **they accept any additional cost**.

Additional Requirements/Info:

- BIR & Dual BIR students must take their **mandatory language for a period of 3 years, 6 semesters**.
- Students can apply to change their mandatory language after completing the first year of language study. They should do this by contacting the BIR office. After the first year, they will not be able to change their mandatory language unless they achieve the highest level offered in that language.
- Mandatory language classes for BIR & Dual BIR will be held **on campus, face-to-face**.
- All supplementary language classes will be held **online**.
- Students may drop a non-obligatory language class before the 4th session of the semester.

Prices:

- **BIR** students have their mandatory language **included** in their tuition fees.
- **Dual BIR** degrees have up to **2 languages included in their tuition fees** – their mandatory language and an additional, supplementary language.

More Information:

- FAQ Languages at IEU: <https://ieplus.ie.edu/faqs/>

For any questions or doubts, students can contact the Language Center:

Email: languages.university@ie.edu

Phone: +34 915689600

IDIOMAS NII

Grado en Relaciones Internacionales / Bachelor in International Relations BIR SEP-2023 LN1-SPANISH BEG1.1C.IR.1.M.A

Área Grupo Funcional - Language

Número de sesiones: 15

Año académico: 23-24

Año de curso: PRIMERO

Nº de créditos (ECTS): 3.0

Semestre: 2º

Categoría: OBLIGATORIA

Idioma: Español

Profesor: **FLOR DE LOURDES GRAGERA DE LEON CANTERO**

Correo electrónico: fgragera@faculty.ie.edu

Flor Gragera de León, PhD

Flor Gragera de León holds a Ph.D. in Comparative Literature from Rutgers University (New Brunswick, NJ, USA), a MA in Comparative Literature (UCL, University College London, UK), a MA in Journalism (El País/ Universidad Autónoma de Madrid, Spain) and a BA in Journalism (University of Navarra, Spain). Flor was awarded a J. William Fulbright scholarship for her doctorate studies in the US and frequently collaborates with the Spanish Fulbright Commission and Fulbright Network Spain. She has coordinated courses and designed curriculum for and taught Spanish, as well as Literature and Cultural Studies, to a diverse group of students at Princeton University and Rutgers University. In addition to teaching, she has been consultant for UNESCO in its Paris headquarters (Youth Coordination Unit). Dr. Gragera de León has been a journalist for El País, El Mundo, Group Vocento, and other media. She has taught at IE since 2013 both at the graduate and at the undergraduate levels.

Office hours by appointment only.

fgragera@faculty.ie.edu

DESCRIPCIÓN DE LA ASIGNATURA

The general objective of this course is to develop students' communication skills in the Spanish language so that they can understand and use standard language on familiar and basic topics such as introducing themselves, using basic vocabulary on personal information, belongings, the people they know, about food, family or the city. Likewise, students can obtain and provide information for others on topics related to the daily environment.

It is an initiation level course that is intended for the student to be able to interact in a simple way. With the development of this course, the student will be able to understand and use everyday expressions of very frequent use, as well as simple phrases destined to satisfy immediate needs. You can relate in an elementary way as long as your interlocutor speaks slowly and clearly and is willing to cooperate.

OBJETIVOS DE APRENDIZAJE

At the completion of this course students will be able to:

Understand familiar words and very basic phrases concerning self, family and concrete surroundings when people speak slowly and clearly.

Understand familiar names, words and very simple sentences, for example on notices and posters or in catalogues.

Interact in a simple way provided the other person is prepared to help.

Ask and answer simple questions in areas of immediate need or on very familiar topics.

Use simple phrases and sentences to describe where they live and people they know.

Write a short, simple postcard or email.

Fill in forms with personal details.

GRAMMAR

Articles

Gender and number

Subject pronouns

Interrogative pronouns

Present tense of regular and some irregular verbs

Demonstrative pronouns

Possessives

Adjectives and their agreement with nouns

Verb "gustar"

Adverbs (frequency, quantity, place...)

Prepositions 'a', 'de', 'con', 'sin'

VOCABULARY

Nationality

Professions

Family

Physical and character features

Weekdays and months

Numbers

Weather

Clothing and colors

Food

Hour

The city

METODOLOGÍA DE ENSEÑANZA

En IE University, la metodología de aprendizaje es colaborativa y activa. Los estudiantes participan activamente en el proceso de crear su propio aprendizaje y formar sus habilidades. El rol principal del profesor es ser líder y guía para que los alumnos alcancen los objetivos de aprendizaje del curso, mediante un conjunto diverso de técnicas de enseñanza y diferentes actividades de aprendizaje.

The methodology used to teach Spanish focuses on a communicative teaching approach. Students will be required to actively participate in all session learning and outside session learning (homework and transversal activities done individually or in groups). Through professor instruction and student-centered learning, students will develop their ability to communicate and express themselves in the target language. A variety of instructional techniques and tools are used, including group or pair work, student presentations, video assignments, ed-tech tools, etc. in order to maximize the practice and development of the four skills of listening, reading, speaking and writing needed to communicate in our modern world.

In addition to the 15 class sessions, students will work independently in order to reinforce their knowledge, by means of the tools and content provided by their professor.

Metodología de enseñanza	Peso	Tiempo dedicado por parte del estudiante
Presentaciones	20.0 %	15.0 horas
Discussions	13.33 %	10.0 horas
Ejercicios, Sesiones Asíncronas y Trabajo de Campo	26.67 %	20.0 horas
Trabajo en grupo	6.67 %	5.0 horas
Trabajo individual	33.33 %	25.0 horas
TOTAL	100.0 %	75.0 horas

PROGRAMA

Although we aim to keep to the scheduled syllabus, there may be some changes made to the program, based on and in the service of the benefit of the class. The Final exam date will not change.

This class has 15 sessions during this semester. These 15 sessions will be divided in the following way: practice of the material covered in class and the pre-activities with oral and written exercises.

IMPORTANT

QUIZ - by session 8

FINAL EXAM will take place on **Session 15** (all language exams are taken via Blackboard in the scheduled classroom on campus, in a live-in person session). Date of the final exam: **Friday, December 15th** (time to be specified by Planning Department after the semester begins).

Failure to attend will result in an evaluation grade of zero.

ADD/DROP DEADLINE

Per the Registrar, the official end of the add drop period is 20% of course sessions (session 3).

The last day to drop language courses of 15 sessions per semester is session 3.

SESIÓN 1 (LIVE IN-PERSON)

Introduction to the course. Spanish pronunciation and alphabet. Basic questions. Introducing yourself.

SESIONES 2 - 5 (LIVE IN-PERSON)

Getting to know each other. Describing yourself and people around you.

Grammar contents:

Verbs: 'Ser', 'Tener' and regular Present tense of verbs in -AR, -ER, -IR.

Masculine and feminine.

Singular and plural.

Definite and indefinite articles.

Interrogative pronouns.

Possessive pronouns.

Vocabulary:

Nationalities. Basic information in Spanish.

Important adjectives to describe people.

Vocabulary of the family.

Colors and clothes.

Numbers from 0 to 100.

SESIONES 6 - 8 (LIVE IN-PERSON)

Expressing intentions, obligations and feelings.

Grammar contents:

Verb 'Estar'

Tener + idiomatic expressions with (tener frío, tener hambre...).

Ir a + infinitive/ Tener que + infinitive/ Querer

The use of 'Por', 'Para' and 'Porque'.

The use of 'Muy/Mucho/a/s' and adverbs indicating intensity: Mucho/ (un) poco/ bastante/ demasiado/ nada.

Vocabulary:

Important adjectives to describe feelings/ conditions. Vocabulary of clock time. Weekdays and months.

QUIZ SESSION 8

SESIONES 9 - 11 (LIVE IN-PERSON)

How to talk about your hobbies, taste and preferences.

Grammar contents:

Verbs: 'Gustar' and 'Preferir'.

Demonstrative pronouns (este, ese...).

Prepositions 'a', 'de', 'con' and 'sin'.

Vocabulary:

Vocabulary of food. Basic vocabulary to order in restaurants and markets. Some shopping vocabulary.

Some sports vocabulary.

SESIONES 12 - 13 (LIVE IN-PERSON)

Explaining location and position. Describing your city and your country.

Grammar contents:

Verbs: Use of 'Hay' (haber) vs 'Estar'. Review of 'Tener' and 'Ser'.

Prepositions of place (debajo de, encima de, junto a...).

Vocabulary:

Vocabulary of cities and landscapes. Important vocabulary of weather.

SESIÓN 14 (LIVE IN-PERSON)

Review

SESIÓN 15 (LIVE IN-PERSON)

FINAL EXAM will take place on **Session 15** (all language exams are taken via Blackboard in the scheduled classroom on campus, in a live-in person session). Date of the final exam: **Friday, December 15th** (time to be specified by Planning Department after the semester begins).

Failure to attend will result in an evaluation grade of zero.

SISTEMA DE EVALUACIÓN

Language courses are designed to favor both a practical learning experience and use of the target language. The student's timely completion of both pre-activities and post-activities, as well as the autonomous work assigned by the professor, are essential to attain the course's objectives.

FINAL EVALUATION - The date and location of the Final Exam is set and published in advance and CANNOT be changed. Any student that cannot attend on the date and time set must follow the IEU Academic Rules protocol available through the Campus Online Platform otherwise they will receive a zero grade for this evaluation. Any requests to be excused from the final evaluation for non-emergency reasons must be done through a General Application Form (GAF), including relevant supporting documentation, to the Language Center by the 4th session of classes.

In the event that a student is absent without an approved justification for the final exam on session 15, an absence will also be counted against them.

A student must have absences justified and approved if beyond the 30% permitted limit before the date of the final exam or he/she will be denied access to the final evaluation.

criteria	percentage	Objetivos de Aprendizaje	Comentarios
Final exam	30 %		
Quiz	10 %		
Individual works + Assignments	25 %		
Active class participation	20 %		
Session work	15 %		

RE-SIT / RE-TAKE POLICY

Extraordinary Evaluations

The extraordinary evaluation in January will be subject to the following rules:

Students who fail the course will have the opportunity to be re-evaluated in January (unless failure was due to excessive absences, in which case the student loses the right to sit both the regular exam and the extraordinary exam). In subsequent evaluations students who failed due to lack of attendance will be reevaluated in the same manner.

The date and location of the extraordinary evaluation in January will be set and published in advance and CANNOT be changed.

The evaluation will allow the student the opportunity to improve the most deficient portions of their grade in order to thus pass the course. This may consist of taking an exam or being required to turn in assignments or other evaluations that were not submitted or earned unsatisfactory grades. If assignments must be turned in, the student may either mail them by certified mail by the established deadline or turn them in person on the set date as arranged with the professor. Once grades are posted, the professor will advise students who failed how to proceed regarding the extraordinary evaluation. The extraordinary evaluation grade (either exam or assignments) will replace the corresponding deficient portion of the final grade, taking into account that the highest grade a student may earn on any of the extraordinary evaluations is 8.0.

NORMAS DE COMPORTAMIENTO

Por favor lee el Código de Conducta [aquí](#). La Dirección de programa podrá indicar información adicional.

POLÍTICA DE ASISTENCIA

Por favor lee la Política de Asistencia [aquí](#). La Dirección de programa podrá indicar información adicional.

POLÍTICA ÉTICA

Por favor lee el Código Ético [aquí](#). La Dirección de programa podrá indicar información adicional.

LANGUAGES NII

Grado en Relaciones Internacionales / Bachelor in International Relations BIR SEP-2023 LN1- FRENCH.BEG1.1C.IR.1.M.B

Area Functional Group - Language

Number of sessions: 15

Academic year: 23-24

Degree course: FIRST

Number of credits: 3.0

Semester: 2º

Category: COMPULSORY

Language: English

Professor: **CATHERINE HOLLANDE**

E-mail: chollande@faculty.ie.edu

French teacher since 2016 in Madrid, I enjoy teaching my native language. Before this spanish and teaching life, I studied Economics in the University of Nantes and obtained a master Degree in International management in the University of Strasbourg. During my studies I spent one year in the United States, MO, and one year in Spain, Salamanca. I began my working experience in Paris and London in the marketing and communication department of law firms. Then I came back to Nantes where I worked in the economic development department of the city as a manager of touristic projects. Travelling a lot to Spain, I met my actual madrilan husband and after living three years in France we decided to move to Madrid. That is the moment, I decided to come back to studies in order to become a French teacher for non-native speakers. I followed a master in the department of French Philology in the University Autonoma de Madrid, got abilited to examine the DELF and DALF exams and worked in the Alliance Française de Madrid. As a curious person, I am very happy with this teaching experience: I feel useful and challenged and every class is an opportunity to better know my own culture and discover other ones and new people.

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SUBJECT DESCRIPTION

The general objective of this course is to develop the student's communicative skills in the French language so that they can understand and use standard language on familiar and basic topics such as introducing someone, food, leisure activities, etc. Additionally, they will be able to obtain and provide information to others on topics related to everyday life.

This is an introductory level course that aims to enable the student to interact in a simple manner. By the end of this course, the student will be able to understand and use everyday expressions that are very common, as well as simple sentences in order to satisfy immediate needs. They can introduce themselves and others, ask and provide basic personal information about their address, belongings, and the people they know. They can engage in elementary-level interactions as long as their interlocutor speaks slowly and clearly and is willing to cooperate.

LEARNING OBJECTIVES

After completing the course, the student should be able to accomplish the following:

- Greeting people
- Talking about yourself
- Talking about where you live
- Talking about your family members
- Talking about your likes and dislikes
- Engaging in a simple buy-and-sell situation
- Asking about the day, the time, and the date
- Asking and answering questions about themselves, your home and/or where they live, your acquaintances and the basic objects around you
- Making and understanding simple affirmations in immediate needs or routine
- Reading simple notes and texts
- Filling in a simple form
- Writing a simple text

To reach those goals, the student will learn how to use the following vocabulary:

- Alphabet
- Numbers
- Family name & Given name
- Residence
- Classroom objects
- Nationalities
- Professions
- Marital status (married/single)
- Countries & Cities
- Hobbies
- Family
- Time
- Prices
- Weather/Climate

- Date
- Days of the week
- Descriptions (small, big, old, young, etc)
- Colours
- Seasons
- Places

And the following grammar topics:

- Personal subject pronouns
- Tonic pronouns
- Present tense
- Conditionnal for politeness (I would like to)
- Interrogation
- Definite and Indefinite articles
- Cardinal numbers
- Masculine/Feminine & Singular/Plural
- Some descriptive adjectives (big, small, etc)
- Affirmative and Negative sentences
- Possessive adjectives
- Partitive articles
- Adverbs of quantity (a few, a lot)
- Expressions of time (now, this morning, tomorrow)
- Expressions of time (days, months, seasons, year)
- Expressions of Place: go to/come from + a city or country; live in + a city or country
- There is/There are

TEACHING METHODOLOGY

IE University teaching method is defined by its collaborative, active, and applied nature. Students actively participate in the whole process to build their knowledge and sharpen their skills. Professor's main role is to lead and guide students to achieve the learning objectives of the course.

The methodology used to teach French focuses on a communicative teaching approach. Students will be required to actively participate in all session learning and outside session learning (homework and transversal activities done individually or in groups). Through professor instructions and student-centered learning, students will develop their ability to communicate and express themselves in the target language. A variety of instructional techniques and tools are used, including group or pair work, student presentations, video assignments, ed-tech tools, etc. in order to maximize the practice and development of the four skills of listening, reading, speaking and writing needed to communicate in our modern world.

In addition to the 15 class sessions, students will work independently in order to reinforce their knowledge, by means of the tools and content provided by their professor.

Learning Activity	Weighting	Estimated time a student should dedicate to prepare for and participate in
Lectures	20.0 %	15.0 hours

Discussions	13.33 %	10.0 hours
Exercises in class, Asynchronous sessions, Field Work	26.67 %	20.0 hours
Group work	6.67 %	5.0 hours
Individual studying	33.33 %	25.0 hours
TOTAL	100.0 %	75.0 hours

PROGRAM

IMPORTANT !

Although we aim to keep to the scheduled syllabus, there may be some changes made to the program, based on and in the service of the benefit of the class. The Final exam date will not change.

ADD/DROP DEADLINE

Per the Registrar, the official end of the add drop period is 20% of course sessions (**session 3**).

IMPORTANT DATES:

- **A test will take place on session 6**, failure to attend will result in an evaluation grade of zero.
- **FINAL EXAM will take place on Session 15 (December, Friday, 15th) in the scheduled classroom on campus**, failure to attend will result in an evaluation grade of zero. The final written exam includes listening comprehension, reading comprehension, grammar concepts, vocabulary, written expression.

SESSION 1 (LIVE IN-PERSON)

Introduction: Course set up, syllabus presentation, important dates (Materials included in the syllabus)

- Communication within the classroom and greetings in French
- Discovering the alphabet and numbers

SESSION 2 (LIVE IN-PERSON)

Unit 1

- Introducing yourself and meeting people (give your age, your job, say where you are from, where you live, say the languages you speak, when and where you born, talking about your tastes)
- Grammar : verbs *être* et *avoir*, *-er* verbs in present tense feminine/masculine and nationality adjectives, prepositions with cities/countries, negation, definite articles

SESSION 3 (LIVE IN-PERSON)

Unit 1

- Introducing yourself and meeting people (give your age, your job, say where you are from, where you live, say the languages you speak, when and where you born, talking about your tastes)
- Grammar : verbs *être* et *avoir*, *-er* verbs in present tense feminine/masculine and nationality adjectives, prepositions with cities/countries, negation, definite articles

SESSION 4 (LIVE IN-PERSON)

Unit 1

- Talking about your family
- Describing yourself and someone, physically and character
- Grammar : 1st group verbs in the present indicative tense, feminine/masculine of the adjectives, possessive adjectives, nationality adjectives, definite and indefinite articles, the negation (*pas de*), I am a little/very + adj, *c'est/il est*

SESSION 5 (LIVE IN-PERSON)

Unit 1

- Talking about your family
- Describing yourself and someone, physically and character
- Grammar : 1st group verbs in the present indicative tense, feminine/masculine of the adjectives, possessive adjectives, nationality adjectives, definite and indefinite articles, the negation (*pas de*), I am a little/very + adj, *c'est/il est*

SESSION 6 (LIVE IN-PERSON)

- Quiz (mandatory, 10% of the final grade)
- Start of unit 2
- Talking about your daily activities
- Asking/telling the time

SESSION 7 (LIVE IN-PERSON)

Unit 2

- Talking about your daily activities + Housekeeping routine
- Asking/telling the time
- Proposing an outing
- Making an appointment
- Booking by phone
- Grammar : pronominal verbs in the present tense, adverbs of frequency (*jamais, souvent, de temps en temps, etc*), verbs *pouvoir, devoir, vouloir, savoir* in the present indicative tense, the imperative tense (*être, avoir*, 1st group verbs), interrogatives

SESSION 8 (LIVE IN-PERSON)

Unit 2

- Talking about your daily activities + Housekeeping routine
- Asking/telling the time
- Proposing an outing
- Making an appointment
- Booking by phone
- Grammar : pronominal verbs in the present tense, adverbs of frequency (*jamais, souvent, de temps en temps, etc*), verbs *pouvoir, devoir, vouloir, savoir* in the present indicative tense, the imperative tense (*être, avoir*, 1st group verbs), interrogatives

SESSION 9 (LIVE IN-PERSON)

Unit 2

- Talking about your daily activities + Housekeeping routine
- Asking/telling the time
- Proposing an outing
- Making an appointment
- Booking by phone
- Grammar : pronominal verbs in the present tense, adverbs of frequency (*jamais, souvent, de temps en temps, etc*), verbs *pouvoir, devoir, vouloir, savoir* in the present indicative tense, the imperative tense (*être, avoir*, 1st group verbs), interrogatives

SESSION 10 (LIVE IN-PERSON)

Unit 2

- Talking about your daily activities + Housekeeping routine
- Asking/telling the time
- Proposing an outing
- Making an appointment
- Booking by phone
- Grammar : pronominal verbs in the present tense, adverbs of frequency (*jamais, souvent, de temps en temps, etc*), verbs *pouvoir, devoir, vouloir, savoir* in the present indicative tense, the imperative tense (*être, avoir*, 1st group verbs), interrogatives

SESSION 11 (LIVE IN-PERSON)

Unit 3

- Discovering food
- Expressing your tastes
- Shopping for food
- Ordering at a restaurant
- Talking about a dish
- Doing the grocery shopping
- Describing what we usually eat
- Asking and tell the price
- Grammar: singular and plural of nouns, prepositions of place (*à, chez*), some specific verbs in the present indicative tense (*acheter, manger, payer, faire, etc*), the undefined quantity, the negation of the partitive article

SESSION 12 (LIVE IN-PERSON)

Unit 3

- Discovering food
- Expressing your tastes
- Shopping for food
- Ordering at a restaurant
- Talking about a dish
- Doing the grocery shopping
- Describing what we usually eat
- Asking and tell the price
- Grammar: singular and plural of nouns, prepositions of place (*à, chez*), some specific verbs in the present indicative tense (*acheter, manger, payer, faire, etc*), the undefined quantity, the negation of the partitive article

SESSION 13 (LIVE IN-PERSON)

Unit 3

- Discovering food
- Expressing your tastes
- Shopping for food
- Ordering at a restaurant
- Talking about a dish
- Doing the grocery shopping
- Describing what we usually eat
- Asking and tell the price
- Grammar: singular and plural of nouns, prepositions of place (*à, chez*), some specific verbs in the present indicative tense (*acheter, manger, payer, faire, etc*), the undefined quantity, the negation of the partitive article

SESSION 14 (LIVE IN-PERSON)

Unit 3

- Discovering food
- Expressing your tastes
- Shopping for food
- Ordering at a restaurant
- Talking about a dish
- Doing the grocery shopping
- Describing what we usually eat
- Asking and tell the price
- Grammar: singular and plural of nouns, prepositions of place (*à, chez*), some specific verbs in the present indicative tense (*acheter, manger, payer, faire, etc*), the undefined quantity, the negation of the partitive article

SESSION 15 (LIVE IN-PERSON)

Examen final

FINAL EXAM will take place on **Session 15** (all language exams are taken via Blackboard in the scheduled classroom on campus, in a live-in person session). Date of the final exam: **Friday, December 15th** (time to be specified by the Planning Department after the semester begins).

Failure to attend will result in an evaluation grade of zero.

EVALUATION CRITERIA

Language courses are designed to favor both a practical learning experience and use of the target language. The student's timely completion of homework, as well as the autonomous work assigned by the professor, are essential to attain the course's objectives.

Final evaluation - The date and location of the Final Exam is set and published in advance and CANNOT be changed. Any student that cannot attend on the date and time set must follow the IEU Academic Rules protocol available through the Campus Online Platform otherwise they will receive a zero grade for this evaluation. Any requests to be excused from the final exam for non-emergency reasons must be done through a General Application Form (GAF), including relevant supporting documentation, to the Language Center by the 4th session of class.

In the event that a student is absent without an approved justification for the final exam on session 15, an absence will also be counted against them.

A student must have absences justified and approved if beyond the 30% permitted limit before the date of the final exam or he/she will be denied access to the final evaluation.

In order to pass the course, you must earn a minimum grade of 5 for your overall grade.

The final grade will be calculated as follows:

criteria	percentage	Learning Objectives	Comments
Final Exam	30 %		
Quiz	10 %		
Homework	15 %		
In-class Work	10 %		
Autonomous Work	15 %		
Active Class Participation	20 %		

RE-SIT / RE-TAKE POLICY

The extraordinary evaluation in January will be subject to the following rules:

Students who fail the course will have the opportunity to be re-evaluated in January (unless failure was due to excessive absences, in which case the student loses the right to sit both the regular exam and the extraordinary exam). In subsequent evaluations students who failed due to lack of attendance will be reevaluated in the same manner.

The date and location of the extraordinary evaluation in January will be set and published in advance and CANNOT be changed.

The evaluation will allow the student the opportunity to improve the most deficient portions of their grade in order to thus pass the course. This may consist of taking an exam or being required to turn in assignments or other evaluations that were not submitted or earned unsatisfactory grades. If assignments must be turned in, the student may either mail them by certified mail by the established deadline or turn them in person on the set date as arranged with the professor.

Once grades are posted, the professor will advise students who failed how to proceed regarding the extraordinary evaluation. The extraordinary evaluation grade (either exam or assignments) will replace the corresponding deficient portion of the final grade, taking into account that the highest grade a student may earn on any of the extraordinary evaluations is 8.0.

REQUIRED MATERIALS

All students that wish to be enrolled in this class **MUST** have their own copy of the material sent by the teacher at the beginning of each unit. It will be the student's responsibility to have them printed or downloaded. Failure to do so may result in negative marking towards the final grade at the Professor's discretion.

BEHAVIOR RULES

Please, check the University's Code of Conduct [here](#). The Program Director may provide further indications.

ATTENDANCE POLICY

Please, check the University's Attendance Policy [here](#). The Program Director may provide further indications.

Required assignments must be submitted via the platform indicated by professor on the due date. Late work may or may not be accepted. As all assignments are posted on IE Campus, students are responsible for all work (even if they are not in class).

Any work due must be turned in even if you miss class!

If you must miss a class, it is your responsibility to advise the professor and provide an explanation or documentation to justify your absence (when possible previous to the class meeting, either in person or via e-mail). In some cases, students may be given the opportunity or required to complete session work in order to be prepared for the next class and earn the corresponding points despite their absence.

ETHICAL POLICY

Please, check the University's Ethics Code [here](#). The Program Director may provide further indications.



LANGUAGES NII

**Grado en Relaciones Internacionales / Bachelor in
International Relations BIR SEP-2023 LN1-GERMAN
BEG1.1C.IR.1.S.A**

Area Functional Group - Language

Number of sessions: 15

Academic year: 23-24

Degree course: FIRST

Number of credits: 3.0

Semester: 2º

Category: COMPULSORY

Language: English

Professor: **CATALINA GISELA FOLCH SCHULZ**

E-mail: cgfolch@faculty.ie.edu

CATALINA GISELA FOLCH SCHULZ

Mrs. Folch has a B.A. in Biology from the UAM (Universidad Autónoma de Madrid) and a Postgraduate Certificate in Education from the Complutense University.

Born in Ebingen (Baden-Württemberg, Germany), her native language is German. She is also fluent in Spanish and English. She finished her matura at the Deutsche Schule Madrid and obtained the GDS certificate from the Goethe Institut Madrid.

Mrs. Folch has taught German as a foreign language at all levels and has a wide experience teaching teenagers and adults. She has also worked as a translator and an interpreter at an international German company belonging to the automotive sector for eight years.

She teaches German at IE-University since 2013.

cgfolch@faculty.ie.edu

SUBJECT DESCRIPTION

This German course is intended for beginners with little or no previous knowledge. You will be taught the German language in a very basic way by means of simple everyday situations. You will learn the basic building blocks of the German language both in terms of grammar and vocabulary.

The lessons themselves are designed to be action-oriented, learner-centered and interactive in accordance with modern pedagogy. The advantage here is that all course participants are simultaneously prompted to use the language in writing or orally.

LEARNING OBJECTIVES

Student will understand and use familiar everyday expressions and very basic phrases aimed at the satisfaction of needs of a concrete type. They can introduce themselves and others and can ask and answer questions about personal details such as where they live, people they know and things they have as well as interact in a simple way provided the other person talks slowly and clearly and is prepared to help.

TEACHING METHODOLOGY

The methodology used to teach German focuses on a communicative teaching approach. Students will be required to actively participate in all session learning and outside session learning (homework and transversal activities done individually or in groups). Through professor instruction and student-centered learning, students will develop their ability to communicate and express themselves in the target language. A variety of instructional techniques and tools are used, including group or pair work, student presentations, video assignments, ed-tech tools, etc. in order to maximize the practice and development of the four skills of listening, reading, speaking and writing needed to communicate in our modern world.

In addition to the 15 class sessions, students will work independently in order to reinforce their knowledge, by means of the tools and content provided by their professor.

IE University teaching method is defined by its collaborative, active, and applied nature. Students actively participate in the whole process to build their knowledge and sharpen their skills. Professor's main role is to lead and guide students to achieve the learning objectives of the course. This is done by engaging in a diverse range of teaching techniques and different types of learning activities such as the following:

Learning Activity	Weighting	Estimated time a student should dedicate to prepare for and participate in
Lectures	20.0 %	15.0 hours
Discussions	13.33 %	10.0 hours
Exercises in class, Asynchronous sessions, Field Work	26.67 %	20.0 hours
Group work	6.67 %	5.0 hours
Individual studying	33.33 %	25.0 hours
TOTAL	100.0 %	75.0 hours

ADD/DROP DEADLINE

Per the Registrar, the official end of the add drop period is 20% of course sessions (session 3).

PROGRAM

Although we aim to keep to the scheduled syllabus, **there may be some changes made to the program, based on and in the service of the benefit of the class. The Final exam date cannot be changed.**

SESSION 1 (LIVE IN-PERSON)

Course presentation and first steps into German: Hallo!

- Greeting and introducing yourself
- Spelling

SESSIONS 2 - 4 (LIVE IN-PERSON)

"Wie? Woher? Wann?"

Topics:

- Get to know each other
- Appointments
- Everyday objects

Grammar:

- Personal pronouns
- Verb conjugation in present tense
- Questions
- Negation with "*nicht*"
- Temporal prepositions "*am*" and "*um*"
- Definite, indefinite and negative articles

Word field:

- Everyday objects
- Numbers up to 12
- Days of the week
- Time

SESSIONS 5 - 7 (LIVE IN-PERSON)

"Wie gut kennst du...?"

Topics:

- Leisure activities
- Family
- Working world

Grammar:

- Verb conjugation (verbs on d/t)

- Genitive -s
- Possessive articles
- Plural

Word field:

- Leisure activities
- Family members
- Numbers up to 100
- Professions

SESSIONS 8 - 10 (LIVE IN-PERSON)

"Was ist für Sie wichtig?"

Topics:

- Bartering and shopping
- Eating and drinking
- In the restaurant

Grammar:

- Verb conjugation (e-ie/i change)
- Modal verbs (*mögen, möchten*)
- Temporal prepositions (*um, von...bis*)
- Direct object

Word field:

- Eating and drinking
- Food in D-A-CH
- Money

SESSIONS 11 - 14 (LIVE IN-PERSON)

"Muss ich heute...?"

Topics:

- Obligations and abilities
- Feelings
- Intention and permission

Grammar:

- Verb conjugation (a-ä change)
- Modal verbs (*müssen, können, wollen, dürfen*)
- Separable verbs
- Sentence bracket

Word field:

- Everyday activities
- Moods and feelings

SESSION 15 (LIVE IN-PERSON)

- Final Exam

- **Deadline for handing in homework/ assignments.**

FINAL EXAM will take place on Session 15 (all language exams are taken via Blackboard in the scheduled classroom on campus, in a **LIVE IN-PERSON SESSION**).

Date of the final exam: Friday, December 15th (time to be specified by the Planning Department after the semester begins).

Failure to attend will result in an evaluation grade of zero.

EVALUATION CRITERIA

Language courses are designed to favor both a practical learning experience and use of the target language. The student's timely completion of both pre-activities and post-activities, as well as the autonomous work assigned by the professor, are essential to attain the course's objectives.

FINAL EVALUATION - The date and location of the Final Exam is set and published in advance and **CANNOT** be changed. Any student that cannot attend on the date and time set must follow the IEU Academic Rules protocol available through the Campus Online Platform otherwise they will receive a zero grade for this evaluation. Any requests to be excused from the final evaluation for non-emergency reasons must be done through a General Application Form (GAF), including relevant supporting documentation, to the Language Center by the 4th session of class.

In the event that a student is absent without an approved justification for the final exam on session 15, an absence will also be counted against them.

A student must have absences justified and approved if beyond the 30% permitted limit before the date of the final exam or he/she will be denied access to the final evaluation.

criteria	percentage	Learning Objectives	Comments
Final Exam	30 %		
Homework	25 %		Weekly homework submission
Active Class Participation/ Behaviour	20 %		Strong level of involvement in class activities and good behaviour (check University's Code of Conduct)
Continuous Evaluation	25 %		1 Video Assignment (10%) and 3 Writing Assignments (5% each)

RE-SIT / RE-TAKE POLICY

Extraordinary Evaluations

The extraordinary evaluation in January will be subject to the following rules:

Students who fail the course will have the opportunity to be re-evaluated in January (unless failure was due to excessive absences, in which case the student loses the right to sit both the regular exam and the extraordinary exam). In subsequent evaluations students who failed due to lack of attendance will be reevaluated in the same manner.

The date and location of the extraordinary evaluation in January will be set and published in advance and CANNOT be changed.

The evaluation will allow the student the opportunity to improve the most deficient portions of their grade in order to thus pass the course. This may consist of taking an exam or being required to turn in assignments or other evaluations that were not submitted or earned unsatisfactory grades. If assignments must be turned in, the student may either mail them by certified mail by the established deadline or turn them in person on the set date as arranged with the professor. Once grades are posted, the professor will advise students who failed how to proceed regarding the extraordinary evaluation. The extraordinary evaluation grade (either exam or assignments) will replace the corresponding deficient portion of the final grade, taking into account that the highest grade a student may earn on any of the extraordinary evaluations is 8.0.

BIBLIOGRAPHY

Compulsory

- Wilfried Krenn, Herbert Puchta. *Motive A1, Kursbuch, Lektion 1-8, Kompaktkurs DaF.*. Hueber. ISBN 9783190018802 (Printed)
- Wilfried Krenn, Herbert Puchta. *Motive A1, Arbeitsbuch, Lektion 1-8, Kompaktkurs DaF.* Hueber. ISBN 9783190418800 (Printed)

Recommended

- Wilfried Krenn, Herbert Puchta. *Motive A1 – interaktive Digitale Ausgabe, Digitalisiertes Kursbuch, Lektion 1–8.* Hueber. ISBN 9783191018801 (Digital)
Digitised textbook with integrated audio files and interactive additional exercises.
ONLY AS ALTERNATIVE TO PRINTED VERSION OF MOTIVE A1 KURSBUCH
- Wilfried Krenn, Herbert Puchta. *Motive A1 – Digitale Ausgabe Digitalisiertes Arbeitsbuch, Lektion 1–8.* Hueber. ISBN 9783191318802 (Digital)
Digitised workbook with integrated audio files. ONLY AS ALTERNATIVE TO PRINTED VERSION OF MOTIVE A1 ARBEITSBUCH.

BEHAVIOR RULES

Please, check the University's Code of Conduct [here](#). The Program Director may provide further indications.

ATTENDANCE POLICY

Please, check the University's Attendance Policy [here](#). The Program Director may provide further indications.

ETHICAL POLICY

Please, check the University's Ethics Code [here](#). The Program Director may

provide further indications.



LANGUAGES NII

Grado en Relaciones Internacionales / Bachelor in International Relations BIR SEP-2023 LN1-CHINESE BEG1.1C.IR.1.M.A

Area Functional Group - Language

Number of sessions: 15

Academic year: 23-24

Degree course: FIRST

Number of credits: 3.0

Semester: 2º

Category: COMPULSORY

Language: English

Professor: **YU HUI CHOU**

E-mail: yhou@faculty.ie.edu

Yu-Hui has dedicated most of the time in deucation. She was teching English to children after university. With many years of teaching experience, she started the master degree of Teaching Chinese. Now she holds master's degrees in Teaching Chinese as a Second Language, and certificate of Qualification to Teach Mandarin Chinese as a Second/Foreign language. She also received a postgraduate certificate in Teaching Chinese as a Foreign Language from the Autonomous University of Madrid.

After finishing the master degrees ,she has been teaching Mandarin Chinese for many years including Kaohsiung Medical University ,several schools in Madrid, instructor of South Bay Chinese Culture Association summer camp.

Office hours by appointment only.

SUBJECT DESCRIPTION

The general objective of the course is for the student to learn the essential content of the phonetic structure of Chinese and the basic components of Chinese writing and to be able to express themselves spontaneously and fluently on topics at this level. In addition, the student will be able to use the language effectively and flexibly, both orally and in writing, with a good command of the linguistic resources according to the level. By the end of this course, students should be able to speak Chinese with a degree of fluency and spontaneity that facilitates regular interaction with native speakers in situations such as introductions, greetings and farewells, shopping, schedules, weather, work, etc. You can produce short texts related to the topics learned. At the same time, this level emphasizes the ability to express in order to achieve interactive communication.

LEARNING OBJECTIVES

This is an essentially practical course, aimed at acquiring reading and listening skills, abilities, and skills, as well as oral and written interaction and expression. The course is fundamentally based on grammar, practical knowledge (learning by doing) and the social use of language, in this way students will achieve the ability to produce them gradually and automatically.

- To be able to understand expressions by native speakers.
- To be able to participate in a conversation with a degree of fluency and spontaneity, so that you can carry on a normal conversation with native Chinese speakers.
- To know how to argue a certain point of view.
- To be able to ask for the required information.
- To be able to write short texts on topics related to their interests.
- To know how to read certain amounts of basic Chinese characters.

TEACHING METHODOLOGY

The methodology used to teach Chinese focuses on a communicative teaching approach. Students will be required to actively participate in all session learning and outside session learning (homework and transversal activities done individually or in groups). Through professor instruction and student-centered learning, students will develop their ability to communicate and express themselves in the target language. A variety of instructional techniques and tools are used, including group or pair work, student presentations, video assignments, ed-tech tools, etc. in order to maximize the practice and development of the four skills of listening, reading, speaking and writing needed to communicate in our modern world.

In addition to the 15 class sessions, students will work independently in order to reinforce their knowledge, by means of the tools and content provided by their professor.

Learning Activity	Weighting	Estimated time a student should dedicate to prepare for and participate in
Lectures	20.0 %	15.0 hours
Discussions	13.33 %	10.0 hours
Exercises in class, Asynchronous sessions, Field Work	26.67 %	20.0 hours
Group work	6.67 %	5.0 hours
Individual studying	33.33 %	25.0 hours
TOTAL	100.0 %	75.0 hours

PROGRAM

Although we aim to keep to the scheduled syllabus, there may be some changes made to the program, based on and in the service of the benefit of the class.

The Final exam date will not change.

This class has 15 sessions during this semester. These 15 sessions will be divided in the following way: practice of the material covered in class and the pre-activities with oral and written exercises.

IMPORTANT:

- Session 8 - MIDTERM EXAM **STUDENTS MUST ATTEND THIS SESSION (if absent, you will receive a 0)
- Session 14- ORAL EXAM (Live in person session)
- Session 15 - FINAL EXAM Dec. 15th (Live in person session)

ADD/DROP DEADLINE

Per the Registrar, the official end of the add drop period is 20% of course sessions (**session 3**).

SESSION 1 (LIVE IN-PERSON)

General introduction to the course

Session Learning:

Contents: Introduction of the PINYIN phonetic system
Standard course HSK 1, L1-2 vocabularies
Single-component characters and stroke order

Post-activity: Workbook (Standard course HSK 1) L.1 to 2 (p.1-8)

Pre-activity: Standard course HSK 1, L3-4 vocabularies

SESSION 2 (LIVE IN-PERSON)

Session Learning:

Contents: Standard course HSK 1, L3-4 vocabularies
Single-component characters and stroke order

Grammar:

- The “?” sentence
- The interrogative pronouns “?” and “?”.
- The structural particle “?”
- The Interrogative particle “?”

Post-activity: Workbook (Standard course HSK 1) L.3 to 4 (p.9-24)

Pre-activity: Standard course HSK 1, L5-6 vocabularies

SESSION 3 (LIVE IN-PERSON)

Session Learning:

Contents: Standard course HSK 1, L5-6 vocabularies
Single-component characters and stroke order

Grammar:

- The interrogative pronouns “?”
- “?” Indicating a change
- The interrogative phrase “?+?”
- The modal verb “?”
- Sentences with an adjectival predicate
- The interrogative pronouns “??”

Post-activity: Workbook (Standard course HSK 1) L.5 to 6 (p.25-40)

Pre-activity: Standard course HSK 1, L7 vocabularies

SESSION 4 (LIVE IN-PERSON)

Session Learning:

Contents: Standard course HSK 1, L7 vocabularies

Single-component characters and stroke order

Grammar:

-Expression of a Date (1): month, date, day of the week

-Sentences with a nominal predicate

-Sentences with a serial verb construction (1): ?+place +to do something

Post-activity: Workbook (Standard course HSK 1) L.7 (p.41-48)

Pre-activity: Standard course HSK 1, L8 vocabularies

SESSION 5 (LIVE IN-PERSON)

Session Learning:

Contents: Standard course HSK 1, L8 vocabularies

Single-component characters and stroke order

Grammar:

-The modal verb “?”

-The interrogative pronouns “??”

-The measure words “?” and “?”

-Expression of the Amount of Money

Post-activity: Workbook (Standard course HSK 1) L.8 (p.49-56)

Pre-activity: Standard course HSK 1, L9 vocabularies

SESSION 6 (LIVE IN-PERSON)

Session Learning:

Contents: Standard course HSK 1, L9 vocabularies

Single-component characters and stroke order

Grammar:

-The verb “?”

- The interrogative pronouns “??”

-The preposition “?”

-The Interrogative particle “?”

Post-activity: Workbook (Standard course HSK 1) L.9 (p.57-64)

Pre-activity: Standard course HSK 1, L10 vocabularies

SESSION 7 (LIVE IN-PERSON)

Session Learning:

Contents: Standard course HSK 1, L10 vocabularies
Single-component characters and stroke order

Grammar:

- The “?” sentence indicating existence
- The conjunction “?”
- The modal verb “?”
- Imperative sentences with “?”

To review and correct workbook before midterm (L1-9)

Post-activity: Workbook (Standard course HSK 1) L.10 (p.65-72)

Pre-activity: Standard course HSK 1, L11 vocabularies

SESSION 8 (LIVE IN-PERSON)

Midterm

Post-activity: Write a dictation text

Pre-activity: Standard course HSK 1, L11 vocabularies

SESSION 9 (LIVE IN-PERSON)

Session Learning:

Contents: Standard course HSK 1, L11 vocabularies
Single-component characters and stroke order

Grammar:

- Expression of time
- Time word used as an adverbial
- The noun “?”

Post-activity: Workbook (Standard course HSK 1) L.11 (p.73-80)

Post-activity: Group conversation (video)

Pre-activity: Standard course HSK 1, L12 vocabularies

SESSION 10 (LIVE IN-PERSON)

Session Learning:

Contents: Standard course HSK 1, L12 vocabularies
Single-component characters and stroke order

Grammar:

- The interrogative pronouns “???”
- Sentences with a subject-predicate phrase as the predicate
- The adverb “?”

-The modal verb “?” (2)

Post-activity: Workbook (Standard course HSK 1) L.12 (p.81-89)

Post-activity: Diary

Pre-activity: Standard course HSK 1, L13 vocabularies

SESSION 11 (LIVE IN-PERSON)

Session Learning:

Contents: Standard course HSK 1, L13 vocabularies

Single-component characters and stroke order

Grammar:

-The interjection “?”

-“?.....?” Used to indicate an action in progress

- Expression of telephone numbers

-The modal particle “?”

Post-activity: Workbook (Standard course HSK 1) L.13 (p.90-98)

Pre-activity: Standard course HSK 1, L14 vocabularies

SESSION 12 (LIVE IN-PERSON)

Session Learning:

Contents: Standard course HSK 1, L14 vocabularies

Single-component characters and stroke order

Grammar:

-“?” Indicating occurrence or Completion

-The noun “?”

-The modal particle “?”

-The adverb “?”

Post-activity: Workbook (Standard course HSK 1) L.14 (p.99-106)

Pre-activity: Standard course HSK 1, L15 vocabularies

SESSION 13 (LIVE IN-PERSON)

Session Learning:

Contents: Standard course HSK 1, L15 vocabularies

Single-component characters and stroke order

Grammar:

-The structure “?.....?”: used to emphasize time, place or manner

-Expression of a Date (2): year, month, date, day of the week

Post-activity: Workbook (Standard course HSK 1) L.15 (p.107-114)

SESSION 14 (LIVE IN-PERSON)

To review and correct workbook before final exam (L10-15)

ORAL EXAM

SESSION 15 (LIVE IN-PERSON)

FINAL EXAM

FINAL EXAM will take place on **Session 15** (all language exams are taken via Blackboard in the scheduled classroom on campus, in a live-in person session).

Date of the final exam: **Friday, December 15th** (time to be specified by the Planning Department after the semester begins).

Failure to attend will result in an evaluation grade of zero.

EVALUATION CRITERIA

Language courses are designed to favor both a practical learning experience and use of the target language. The student's timely completion of both pre-activities and post-activities, as well as the autonomous work assigned by the professor, are essential to attain the course's objectives.

FINAL EVALUATION - The date and location of the Final Exam is set and published in advance and **CANNOT** be changed. Any student that cannot attend on the date and time set must follow the IEU Academic Rules protocol available through the Campus Online Platform otherwise they will receive a zero grade for this evaluation. Any requests to be excused from the final evaluation for non-emergency reasons must be done through a General Application Form (GAF), including relevant supporting documentation, to the Language Center by the 4th session of class.

In the event that a student is absent without an approved justification for the final exam on session 15, an absence will also be counted against them.

A student must have absences justified and approved if beyond the 30% permitted limit before the date of the final exam or he/she will be denied access to the final evaluation.

FINAL EXAM INCLUDES:

Listening comprehension, reading comprehension, applied grammatical concepts, written expression, oral expression

criteria	percentage	Learning Objectives	Comments
Final Exam	30 %		
Continuous Evaluations	30 %		-Midterm 15% - Oral exam 15%
Individual and group work	25 %		-workbook 15% - Group conversation (video) 5% -Diary 2,5% -Write a dictation text 2,5%

Class participation+ pre-activities	15 %		
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RE-SIT / RE-TAKE POLICY

Extraordinary Evaluations

The extraordinary evaluation in January will be subject to the following rules:

Students who fail the course will have the opportunity to be re-evaluated in January (unless failure was due to excessive absences, in which case the student loses the right to sit both the regular exam and the extraordinary exam). In subsequent evaluations students who failed due to lack of attendance will be reevaluated in the same manner.

The date and location of the extraordinary evaluation in January will be set and published in advance and CANNOT be changed.

The evaluation will allow the student the opportunity to improve the most deficient portions of their grade in order to thus pass the course. This may consist of taking an exam or being required to turn in assignments or other evaluations that were not submitted or earned unsatisfactory grades. If assignments must be turned in, the student may either mail them by certified mail by the established deadline or turn them in person on the set date as arranged with the professor. Once grades are posted, the professor will advise students who failed how to proceed regarding the extraordinary evaluation. The extraordinary evaluation grade (either exam or assignments) will replace the corresponding deficient portion of the final grade, taking into account that the highest grade a student may earn on any of the extraordinary evaluations is 8.0.

BIBLIOGRAPHY

Compulsory

- Liping Jiang, Wang Feng, Liu Liping, Wang Fang.. *Standard Course HSK 1 (HSK BIAOZHUN JIAOCHE 1)*. Beijing Language and Culture University Press.. ISBN 9787561937099 (Digital)

- Jiang Liping (2014). *Standard Course HSK 1 (HSK BIAOZHUN JIAOCHE 1 LIANXI CE) workbook..* Beijing Language and Culture University Press. ISBN 9787561937105 (Digital)

OTHER INFORMATION

**Note about the Syllabus session schedule:

We reserve the right to improve the student learning experience during the course. Although we aim to keep to the scheduled syllabus, there may be some changes made to the program, based on and in the service of the benefit of the class. Final exam date, however, will not change.

COURSE POLICIES:

ATTENDANCE (classes, exams):

Students MUST attend all classes (live in-person).

Students are responsible for their own technology and ensure that they have the resources available in order to complete the required work for their courses.

Students must use their laptop in all live in-person sessions. If a student has a particular situation on a given day or in general, they must communicate with their professor to manage any exceptions to this rule.

If you must miss a class, it is your responsibility to advise the professor and provide an explanation or documentation to justify your absence (when possible previous to the class meeting, either in person or via e-mail). In some cases, students may be given the opportunity or required to complete session work in order to be prepared for the next class and earn the corresponding points despite their absence.

Any work due must be turned in even if you miss class!

Please note that if you absent from more 30% of live classes (live in-person) you will get a 0 grade and FAIL the course.

EXAMS

Final exam dates are set by the university and non-negotiable. Lack of justified absence by official authority will result in an exam grade of 0.

Midterm and Final exams will be taken via Campus online in live in-person sessions.

ADD/DROP DEADLINE

Per the Registrar, the official end of the add drop period is 20% of course sessions.

The last day to drop language courses of 15 sessions per semester is session 3.

ASSIGNMENT SUBMISSIONS

Required assignments must be submitted via the platform indicated by professor on the due date. Late work may or may not be accepted. As all assignments are posted on IE Campus, students are responsible for all work (even if they are not in class).

REQUIRED MATERIALS

All students that wish to be enrolled in this class MUST have their own copy of the material required in the Bibliography (and the online access that the Premium edition provides) section below by the 3rd session of class. Failure to do so may result in negative marking towards the final grade at the Professor's discretion.

BEHAVIOR RULES

Please, check the University's Code of Conduct [here](#). The Program Director may provide further indications.

ATTENDANCE POLICY

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ETHICAL POLICY

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LANGUAGES NII

Grado en Relaciones Internacionales / Bachelor in International Relations BIR SEP-2023 LN1-ARABIC BEG1.1C.IR.1.M.A

Area Functional Group - Language

Number of sessions: 15

Academic year: 23-24

Degree course: FIRST

Number of credits: 3.0

Semester: 2º

Category: COMPULSORY

Language: English

Professor: **REGINA CHATRUCH DEL RÍO**

E-mail: rchatruch@faculty.ie.edu

Professor REGINA CHATRUCH DEL RÍO

Regina Chatruch del Río graduated as an Arabic Philologist from the Universidad Complutense de Madrid (Spain) and holds an M.A. from the Universidad Autónoma de Madrid (Spain) in Arabic and Islamic contemporary studies. She obtained a training scholarship at the Instituto de Lenguas y Culturas del Mediterráneo, CSIC (Spain) during two years. She has also studied one academic year at the Damascus University (Syria), and another year at the Abderrahmane Mira University in Bejaia (Algeria).

e-mail address: rchatruch@faculty.ie.edu

Monday to Friday from 9.00 a to 20.00

SUBJECT DESCRIPTION

This intensive course is an introduction of basic Arabic structures for the foreign student where simple communication strategies will be offered. The student will develop the ability to use the language in a simple yet effective way for daily situations characterized by a high degree of predictability.

LEARNING OBJECTIVES

At the completion of this level, students will be able to:

- Understand familiar words and very basic phrases concerning self, family and immediate concrete surroundings when people speak slowly and clearly.
- Understand familiar names, words and very simple sentences.
- Interact in a simple way provided the other person is prepared to help.
- Ask and answer simple questions in areas of immediate need or on very familiar topics.
- Use simple phrases and sentences.
- Write short, simple postcard.
- Fill in forms with personal details.

TEACHING METHODOLOGY

IE University teaching method is defined by its collaborative, active, and applied nature. Students actively participate in the whole process to build their knowledge and sharpen their skills. Professor's main role is to lead and guide students to achieve the learning objectives of the course. This is done by engaging in a diverse range of teaching techniques and different types of learning activities such as the following:

The methodology continues to teach languages focused on a communicative teaching approach. Students will be required to actively participate in all session learning and outside session learning (homework and transversal activities done individually or in groups). Through professor instruction and student-centered learning, students will develop their ability to communicate and express themselves in the target language. A variety of instructional techniques and tools are used, including group or pair work, student presentations, video assignments, ed-tech tools, etc. in order to maximize the practice and development of the four skills of listening, reading, speaking and writing needed to communicate in our modern world.

Learning Activity	Weighting	Estimated time a student should dedicate to prepare for and participate in
Lectures	20.0 %	15.0 hours
Discussions	13.33 %	10.0 hours
Exercises in class, Asynchronous sessions, Field Work	26.67 %	20.0 hours
Group work	6.67 %	5.0 hours
Individual studying	33.33 %	25.0 hours
TOTAL	100.0 %	75.0 hours

PROGRAM

SESSION 1 (LIVE IN-PERSON)

Introduction. Presentation of the course, the evaluation methods and the main characteristics of the Arabic language.

SESSION 2 (LIVE IN-PERSON)

Mastering Arabic 1. Unit One

First letters of the alphabet, the vowels, greetings and leave-taking
Activity book.

SESSION 3 (LIVE IN-PERSON)

Mastering Arabic 1. Unit One
First letters of the alphabet, the vowels, greetings and leave-taking
Activity book. Unit One

SESSION 4 (LIVE IN-PERSON)

Mastering Arabic 1. Unit One
First letters of the alphabet, the vowels, greetings and leave-taking
Activity book. Unit One

SESSION 5 (LIVE IN-PERSON)

Mastering Arabic 1. Unit two
More letters of the alphabet, long vowels, simple sentences, introducing yourself in Arabic, male and female.
Activity book. Unit two

SESSION 6 (LIVE IN-PERSON)

Mastering Arabic 1. Unit two
More letters of the alphabet, long vowels, simple sentences, introducing yourself in Arabic, male and female.
Activity book. Unit two

SESSION 7 (LIVE IN-PERSON)

Mastering Arabic 1. Unit three.
The family, more letters of the alphabet, joining letters, feminine words, how to ask: what is this?, talking about where you live and who you live with.
Activity book. Unit three.

SESSION 8 (LIVE IN-PERSON)

Mastering Arabic 1. Unit three.
The family, more letters of the alphabet, joining letters, feminine words, how to ask: what is this? talking about where you live and who you live with.
Activity book. Unit three.

SESSION 9 (LIVE IN-PERSON)

Mastering Arabic 1. Unit three.
The family, more letters of the alphabet, joining letters, feminine words, how to ask: what is this? talking about where you live and who you live with.
Activity book. Unit three.

SESSION 10 (LIVE IN-PERSON)

Mastering Arabic 1. Unit four

Letters of the alphabet, jobs, family occupations, talking about what you do, plural words, talking about where do you study or work, case endings.

Activity book, unit four.

SESSION 11 (LIVE IN-PERSON)

Mastering Arabic 1. Unit five.

Letters of the alphabet, everyday objects, describing things, using the determination pronoun, possessive endings.

Activity book, unit five.

SESSION 12 (LIVE IN-PERSON)

Mastering Arabic 1. Unit five.

Letters of the alphabet, everyday objects, describing things, using the determination pronoun, possessive endings.

Activity book, unit five.

SESSION 13 (LIVE IN-PERSON)

LIVE IN PERSON

Mastering Arabic 1. Unit five.

Letters of the alphabet, everyday objects, describing things, using the determination pronoun, possessive endings.

Activity book, unit five.

SESSION 14 (LIVE IN-PERSON)

Review for the final exam

SESSION 15 (LIVE IN-PERSON)

Final exam

FINAL EXAM will take place on Session 15 (all language exams are taken via Blackboard in the scheduled classroom on campus, in a live-in person session). Date of the final exam: Friday, December 15th (time to be specified by the Planning Department after the semester begins).

Failure to attend will result in an evaluation grade of zero.

EVALUATION CRITERIA

EVALUATION CRITERIA

Language courses are designed to favor both a practical learning experience and use of the target language. The student's timely completion of all activities both pre-activities and post- activities, as well as the autonomous work assigned by the professor, are essential to attain the course's objectives.

FINAL EVALUATION - The date and location of the Final Exam is set and published in advance and CANNOT be changed. Any student that cannot attend on the date and time set must follow the IEU Academic Rules protocol available through the Campus Online Platform otherwise they will receive a zero grade for this evaluation. Any requests to be excused from the final evaluation for non-emergency reasons must be done through a General Application Form (GAF), including relevant supporting documentation, to the Language Center by the 4th session of class.

In the event that a student is absent without an approved justification for the final exam on session 15, an absence will also be counted against them.

A student must have absences justified and approved if beyond the 30% permitted limit before the date of the final exam or he/she will be denied access to the final evaluation.

criteria	percentage	Learning Objectives	Comments
Final Exam	30 %		
Student work	25 %		Homeworks (writings – videos) individual work and assignments (On-time deliveries and contents)
Continous evaluation	25 %		(Tests and quizzes in class and other activities and exercises in class)
Class Participation	20 %		Active participation- classwork – attendance

RE-SIT / RE-TAKE POLICY

Extraordinary Evaluations

The extraordinary evaluation in January will be subject to the following rules:

- Students who fail the course will have the opportunity to be re-evaluated in January (unless failure was due to excessive absences, in which case the student loses the right to sit both the regular exam and the extraordinary exam). In subsequent evaluations students who failed due to lack of attendance will be reevaluated in the same manner.
- The date and location of the extraordinary evaluation in January will be set and published in advance and CANNOT be changed.
- The evaluation will allow the student the opportunity to improve the most deficient portions of their grade in order to thus pass the course. This may consist of taking an exam or being required to turn in assignments or other evaluations that were not submitted or earned unsatisfactory grades. If assignments must be turned in, the student may either mail them by certified mail by the established deadline or turn them in person on the set date as arranged with the professor.
- Once grades are posted, the professor will advise students who failed how to proceed regarding the extraordinary evaluation. The extraordinary evaluation grade (either exam or

assignments) will replace the corresponding deficient portion of the final grade, considering that the highest grade a student may earn on any of the extraordinary evaluations is 8.

BIBLIOGRAPHY

Compulsory

- Jane Wightwick & Mahmoud Gaafar. (2015). *Mastering Arabic 1 -Activity book..* Palgrave, Macmillan Education.. ISBN 9780781813396 (Printed)
- Jane Wightwick & Mahmoud Gaafar... *Mastering Arabic 1..* Palgrave, Macmillan Education... ISBN 9781137380449 (Printed)

BEHAVIOR RULES

Please, check the University's Code of Conduct [here](#). The Program Director may provide further indications.

ATTENDANCE POLICY

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ETHICAL POLICY

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UNIVERSITY

LANGUAGES NII

**Grado en Relaciones Internacionales / Bachelor in
International Relations BIR SEP-2023 LN1-PORTUGUES
BEG1.1C.IR.1.S.A**

Area Functional Group - Language

Number of sessions: 15

Academic year: 23-24

Degree course: FIRST

Number of credits: 3.0

Semester: 2º

Category: COMPULSORY

Language: English

Professor: **VÂNIA PAULINO DA SILVEIRA**

E-mail: vpaulino@faculty.ie.edu

Vânia Paulino da Silveira

Vânia is a master's student in Linguistics Applied to Foreign Language Teaching, by the Antonio de Nebrija University in Madrid.

She specialized in Didactics of Higher Education at the Faculty of Medical Sciences of Cacoal (Facimed) and graduated in Portuguese Letters and Literature, at Unesc-Cacoal.

Vânia has more than fifteen years of experience as a PLE - Portuguese Foreign Language teacher and evaluator of Celp-Bras, an official proficiency exam in Portuguese. In addition, he created a textbook dedicated to teaching Portuguese as a foreign language for an intermediate level of the language.

She regularly participates in seminars, symposia and other events aimed at teaching, learning, and disseminating the language. She also collaborates with the Brazilian Embassy in Madrid, promoting and participating in events related to Brazilian culture and the teaching of PLH - Portuguese Language of Heritage.

Office hours by appointment only.

SUBJECT DESCRIPTION

This course is an introduction to basic Portuguese structures for students where simple communication strategies will be offered. The student will develop the ability to use the language in a simple yet effective way for daily situations characterized by a high degree of predictability. This course is a good starting point for those with some previous knowledge of Portuguese and/or other romance Romanic languages (Spanish, Italian, and French).

LEARNING OBJECTIVES

The course will provide the student with the necessary tools for basic communication in Portuguese. By the end of the course, the student will have learned some of the elementary grammatical structures of the language and will be able to communicate in Portuguese by developing very short dialogues on his or her own and will be able to answer simple questions with some difficulty. Can introduce him/herself and talk about him/herself, his/her occupation, where he/she comes from, where he/she lives, etc. He/she will be able to make appointments with others, phone someone and talk about his/her family. Finally, the student will be able to talk about his routine, his daily activities. Also, the student will know how to extend an invitation to someone.

TEACHING METHODOLOGY

The methodology used to teach Portuguese focuses on a communicative approach to teaching. Students will be required to actively participate in all in-session and out-of-session learning (homework and cross-curricular activities done individually or in groups). Through teacher-teaching and student-centered learning, students will develop their ability to communicate and express themselves in the target language. Various teaching techniques and tools are used, such as group or pair work, class dynamics, written or oral assignments, ed-tech tools, etc., in order to maximize the practice and development of the four skills of listening, reading, speaking and writing necessary to communicate in our modern world. In addition to the 15 classroom sessions, students will work independently to reinforce their knowledge, using the tools and content provided by their teacher.

Learning Activity	Weighting	Estimated time a student should dedicate to prepare for and participate in
Lectures	20.0 %	15.0 hours
Discussions	13.33 %	10.0 hours
Exercises in class, Asynchronous sessions, Field Work	26.67 %	20.0 hours
Group work	6.67 %	5.0 hours
Individual studying	33.33 %	25.0 hours
TOTAL	100.0 %	75.0 hours

PROGRAM

Although we aim to keep to the scheduled syllabus, there may be some changes made to the program, based on and in the service of the benefit of the class. **The Final exam date will not change.**

ADD/DROP DEADLINE

Per the Registrar, the official end of the add drop period is 20% of course sessions (**SESSION 3**)

SESSION 1 (LIVE IN-PERSON)

Introdução: Apresentação do curso e do *Syllabus*, informação de datas importantes, matéria, avaliação, conduta /etiqueta na sala de aula, etc.

Unidade 1: Quem sou eu?

Conteúdo comunicativo

Cumprimentar, apresentar-se formal e informalmente, falar sobre a origem e lugar de residência, falar sobre a profissão

Conteúdo lexical (vocabulário)

Léxico relacionado à apresentação (nome, sobrenome, apelido, países, cidades, nacionalidades, cumprimentos formais e informais, profissão...)

Conteúdo gramatical

Preposições, artigos definidos e indefinidos, contrações (DE e EM), pronomes pessoais , pronomes possessivos, Presente Contínuo, verbos regulares: morar, trabalhar, estudar, chamar-se e verbos irregulares: ser, estar, ter, poder...

Fonética

Alfabeto, [d?] [t?] - ortografia “d, t”, [e] [?] - aberto X fechado e [i] - posição átona final + ortografia “e, é”, [l] [w] - ortografia “l”, [o] [?] - aberto X fechado e [u] - posição átona final + ortografia “o, õ”, [ʃ] [ʒ] - ortografia “j, g, x, ch, s (final de sílaba no Rio de Janeiro, por exemplo)

SESSION 2 (LIVE IN-PERSON)

Unidade 1: Quem sou eu?

Conteúdo comunicativo

Cumprimentar, apresentar-se formal e informalmente, falar sobre a origem e lugar de residência, falar sobre a profissão

Conteúdo lexical (vocabulário)

Léxico relacionado à apresentação (nome, sobrenome, apelido, países, cidades, nacionalidades, cumprimentos formais e informais, profissão...)

Conteúdo gramatical

Preposições, artigos definidos e indefinidos, contrações (DE e EM), pronomes pessoais , pronomes possessivos, Presente Contínuo, verbos regulares: morar, trabalhar, estudar, chamar-se e verbos irregulares: ser, estar, ter, poder...

Fonética

Alfabeto, [d?] [t?] - ortografia “d, t”, [e] [?] - aberto X fechado e [i] - posição átona final + ortografia “e, é”, [l] [w] - ortografia “l”, [o] [?] - aberto X fechado e [u] - posição átona final + ortografia “o, õ”, [ʃ] [ʒ] - ortografia “j, g, x, ch, s (final de sílaba no Rio de Janeiro, por exemplo)

SESSION 3 (LIVE IN-PERSON)

Unidade 1: Quem sou eu?

Conteúdo comunicativo

Cumprimentar, apresentar-se formal e informalmente, falar sobre a origem e lugar de residência, falar sobre a profissão

Conteúdo lexical (vocabulário)

Léxico relacionado à apresentação (nome, sobrenome, apelido, países, cidades, nacionalidades, cumprimentos formais e informais, profissão...)

Conteúdo gramatical

Preposições, artigos definidos e indefinidos, contrações (DE e EM), pronomes pessoais, pronomes possessivos, Presente Contínuo, verbos regulares: morar, trabalhar, estudar, chamar-se e verbos irregulares: ser, estar, ter, poder...

Fonética

Alfabeto, [d?] [t?] - ortografia “d, t”, [e] [?] - aberto X fechado e [i] - posição átona final + ortografia “e, é”, [l] [w] - ortografia “l”, [o] [?] - aberto X fechado e [u] - posição átona final + ortografia “o, õ”, [ʃ] [ʒ] - ortografia “j, g, x, ch, s (final de sílaba no Rio de Janeiro, por exemplo)

SESSION 4 (LIVE IN-PERSON)

Unidade 1: Quem sou eu?

Conteúdo comunicativo

Cumprimentar, apresentar-se formal e informalmente, falar sobre a origem e lugar de residência, falar sobre a profissão

Conteúdo lexical (vocabulário)

Léxico relacionado à apresentação (nome, sobrenome, apelido, países, cidades, nacionalidades, cumprimentos formais e informais, profissão...)

Conteúdo gramatical

Preposições, artigos definidos e indefinidos, contrações (DE e EM), pronomes pessoais, pronomes possessivos, Presente Contínuo, verbos regulares: morar, trabalhar, estudar, chamar-se e verbos irregulares: ser, estar, ter, poder...

Fonética

Alfabeto, [d?] [t?] - ortografia “d, t”, [e] [?] - aberto X fechado e [i] - posição átona final + ortografia “e, é”, [l] [w] - ortografia “l”, [o] [?] - aberto X fechado e [u] - posição átona final + ortografia “o, õ”, [ʃ] [ʒ] - ortografia “j, g, x, ch, s (final de sílaba no Rio de Janeiro, por exemplo)

SESSION 5 (LIVE IN-PERSON)

Unidade 1: Quem sou eu?

Conteúdo comunicativo

Cumprimentar, apresentar-se formal e informalmente, falar sobre a origem e lugar de residência, falar sobre a profissão

Conteúdo lexical (vocabulário)

Léxico relacionado à apresentação (nome, sobrenome, apelido, países, cidades, nacionalidades, cumprimentos formais e informais, profissão...)

Conteúdo gramatical

Preposições, artigos definidos e indefinidos, contrações (DE e EM), pronomes pessoais, pronomes possessivos, Presente Contínuo, verbos regulares: morar, trabalhar, estudar, chamar-se e verbos irregulares: ser, estar, ter, poder...

Fonética

Alfabeto, [d?] [t?] - ortografia “d, t”, [e] [?] - aberto X fechado e [i] - posição átona final + ortografia “e, é”, [l] [w] - ortografia “l”, [o] [?] - aberto X fechado e [u] - posição átona final + ortografia “o, õ”, [ʃ] [ʒ] - ortografia “j, g, x, ch, s (final de sílaba no Rio de Janeiro, por exemplo)

SESSION 6 (LIVE IN-PERSON)

Unidade 2: Encontros

Conteúdo comunicativo

Combinar ou marcar algo com alguém, fazer uma ligação, falar da família, perguntar e informar as horas

Conteúdo lexical (vocabulário)

Horas, atender e desligar o telefone, números, parentesco, vocabulário relativo a marcar um encontro

Conteúdo gramatical

Verbos regulares: perguntar, ligar /telefonar, colocar, verbos irregulares: ir, dizer, fazer, pedir, trazer, Futuro Imediato: ir + infinitivo, Futuro do Presente: regulares e irregulares (dizer, trazer e fazer), pronomes demonstrativos + contração deste, desta...

Fonética

[s] [z], [r] em posição inicial, final e duplo no meio da palavra, e [ʃ] simples, no meio da palavra, [ʃ] como em “sonho”, [ʒ] como em “velho”

SESSION 7 (LIVE IN-PERSON)

Unidade 2: Encontros

Conteúdo comunicativo

Combinar ou marcar algo com alguém, fazer uma ligação, falar da família, perguntar e informar as horas

Conteúdo lexical (vocabulário)

Horas, atender e desligar o telefone, números, parentesco, vocabulário relativo a marcar um encontro

Conteúdo gramatical

Verbos regulares: perguntar, ligar /telefonar, colocar, verbos irregulares: ir, dizer, fazer, pedir, trazer, Futuro Imediato: ir + infinitivo, Futuro do Presente: regulares e irregulares (dizer, trazer e fazer), pronomes demonstrativos + contração deste, desta...

Fonética

[s] [z], [r] em posição inicial, final e duplo no meio da palavra, e [ʃ] simples, no meio da palavra, [ʃ] como em “sonho”, [ʒ] como em “velho”

SESSION 8 (LIVE IN-PERSON)

Unidade 2: Encontros

Conteúdo comunicativo

Combinar ou marcar algo com alguém, fazer uma ligação, falar da família, perguntar e informar as horas

Conteúdo lexical (vocabulário)

Horas, atender e desligar o telefone, números, parentesco, vocabulário relativo a marcar um encontro

Conteúdo gramatical

Verbos regulares: perguntar, ligar /telefonar, colocar, verbos irregulares: ir, dizer, fazer, pedir, trazer, Futuro Imediato: ir + infinitivo, Futuro do Presente: regulares e irregulares (dizer, trazer e fazer), pronomes demonstrativos + contração deste, desta...

Fonética

[s] [z], [r] em posição inicial, final e duplo no meio da palavra, e [ʔ] simples, no meio da palavra, [ʔ] como em “sonho”, [ʔ] como em “velho”

SESSION 9 (LIVE IN-PERSON)

Unidade 2: Encontros

Conteúdo comunicativo

Combinar ou marcar algo com alguém, fazer uma ligação, falar da família, perguntar e informar as horas

Conteúdo lexical (vocabulário)

Horas, atender e desligar o telefone, números, parentesco, vocabulário relativo a marcar um encontro

Conteúdo gramatical

Verbos regulares: perguntar, ligar /telefonar, colocar, verbos irregulares: ir, dizer, fazer, pedir, trazer, Futuro Imediato: ir + infinitivo, Futuro do Presente: regulares e irregulares (dizer, trazer e fazer), pronomes demonstrativos + contração deste, desta...

Fonética

[s] [z], [r] em posição inicial, final e duplo no meio da palavra, e [ʔ] simples, no meio da palavra, [ʔ] como em “sonho”, [ʔ] como em “velho”

SESSION 10 (LIVE IN-PERSON)

QUIZ

Unidade 2: Encontros

Conteúdo comunicativo

Combinar ou marcar algo com alguém, fazer uma ligação, falar da família, perguntar e informar as horas

Conteúdo lexical (vocabulário)

Horas, atender e desligar o telefone, números, parentesco, vocabulário relativo a marcar um encontro

Conteúdo gramatical

Verbos regulares: perguntar, ligar /telefonar, colocar, verbos irregulares: ir, dizer, fazer, pedir, trazer, Futuro Imediato: ir + infinitivo, Futuro do Presente: regulares e irregulares (dizer, trazer e fazer), pronomes demonstrativos + contração deste, desta...

Fonética

[s] [z], [r] em posição inicial, final e duplo no meio da palavra, e [ʔ] simples, no meio da palavra, [ʔ] como em “sonho”, [ʔ] como em “velho”

SESSION 11 (LIVE IN-PERSON)

Unidade 3: Minha rotina

Conteúdo comunicativo

Falar da rotina, fazer um convite informal, dizer o endereço

Conteúdo lexical (vocabulário)

Dias da semana, léxico relativo a endereço

Conteúdo gramatical

Verbos regulares: jogar, acordar, levantar-se, jantar, lanchar, descansar, ficar, combinar, marcar..., verbos irregulares: ler, vir, sair, ouvir, dormir, ver..., algumas conjunções: mas, porém, e, então, por isso...

Fonética

b) [v] - ortografia “b, v”, [s] surdo ou não vozeado ortografia “s, ss, c, ç, x”, [k] com som de “c” e “que”, [g] como em “gato”, [ʒ] como em “gente” e “jeito”, [m] e [n] no final de palavra e antes de “pê e bê” ou de outra vogal, [a] [ãw] som aberto e nasal “a, á, ã, ão, am, an”

SESSION 12 (LIVE IN-PERSON)

Unidade 3: Minha rotina

Conteúdo comunicativo

Falar da rotina, fazer um convite informal, dizer o endereço

Conteúdo lexical (vocabulário)

Dias da semana, léxico relativo a endereço

Conteúdo gramatical

Verbos regulares: jogar, acordar, levantar-se, jantar, lanchar, descansar, ficar, combinar, marcar..., verbos irregulares: ler, vir, sair, ouvir, dormir, ver..., algumas conjunções: mas, porém, e, então, por isso...

Fonética

b) [v] - ortografia “b, v”, [s] surdo ou não vozeado ortografia “s, ss, c, ç, x”, [k] com som de “c” e “que”, [g] como em “gato”, [ʒ] como em “gente” e “jeito”, [m] e [n] no final de palavra e antes de “pê e bê” ou de outra vogal, [a] [ãw] som aberto e nasal “a, á, ã, ão, am, an”

SESSION 13 (LIVE IN-PERSON)

Unidade 3: Minha rotina

Conteúdo comunicativo

Falar da rotina, fazer um convite informal, dizer o endereço

Conteúdo lexical (vocabulário)

Dias da semana, léxico relativo a endereço

Conteúdo gramatical

Verbos regulares: jogar, acordar, levantar-se, jantar, lanchar, descansar, ficar, combinar, marcar..., verbos irregulares: ler, vir, sair, ouvir, dormir, ver..., algumas conjunções: mas, porém, e, então, por isso...

Fonética

b) [v] - ortografia “b, v”, [s] surdo ou não vozeado ortografia “s, ss, c, ç, x”, [k] com som de “c” e “que”, [g] como em “gato”, [ʒ] como em “gente” e “jeito”, [m] e [n] no final de palavra e antes de “pê e bê” ou de outra vogal, [a] [ãw] som aberto e nasal “a, á, ã, ão, am, an”

SESSION 14 (LIVE IN-PERSON)

REVISÃO FINAL

Unidade 3: Minha rotina

Conteúdo comunicativo

Falar da rotina, fazer um convite informal, dizer o endereço

Conteúdo lexical (vocabulário)

Dias da semana, léxico relativo a endereço

Conteúdo gramatical

Verbos regulares: jogar, acordar, levantar-se, jantar, lanchar, descansar, ficar, combinar, marcar..., verbos irregulares: ler, vir, sair, ouvir, dormir, ver..., algumas conjunções: mas, porém, e, então, por isso...

Fonética

b) [v] - ortografia "b, v", [s] surdo ou não vozeado ortografia "s, ss, c, ç, x", [k] com som de "c" e "que", [g] como em "gato", [ʒ] como em "gente" e "jeito", [m] e [n] no final de palavra e antes de "pê e bê" ou de outra vogal, [a] [ãw] som aberto e nasal "a, á, ã, ão, am, an"

SESSION 15 (LIVE IN-PERSON)

FINAL EXAM - MATÉRIA: UNIDADES 1, 2 e 3.

FINAL EXAM will take place on **Session 15** (all language exams are taken via Blackboard in the scheduled classroom on campus, in a live-in person session). Date of the final exam: **Friday, December 15th** (time to be specified by the Planning Department after the semester begins).

Failure to attend will result in an evaluation grade of zero.

EVALUATION CRITERIA

Language courses are designed to favor both a practical learning experience and use of the target language. The student's timely completion of both pre-activities and post-activities, as well as the autonomous work assigned by the professor, are essential to attain the course's objectives.

FINAL EVALUATION - The date and location of the Final Exam is set and published in advance and CANNOT be changed. Any student that cannot attend on the date and time set must follow the IEU Academic Rules protocol available through the Campus Online Platform otherwise they will receive a zero grade for this evaluation. Any requests to be excused from the final evaluation for non-emergency reasons must be done through a General Application Form (GAF), including relevant supporting documentation, to the Language Center by the 4th session of class.

In the event that a student is absent without an approved justification for the final exam on session 15, an absence will also be counted against them.

A student must have absences justified and approved if beyond the 30% permitted limit before the date of the final exam or he/she will be denied access to the final evaluation.

criteria	percentage	Learning Objectives	Comments
Active Class Participation	20 %		PARTICIPATION - Encourage all the time "connected" with the classroom
Individual Work	15 %		AUTONOMOUS WORK (DIGITAL PLAFORM) - Autonomous dynamic and digital work to fix the linguistic structures
Individual Work	15 %		HOMEWORKS - Individual work to practice what has been learned in class and remove doubts

Intermediate Test	10 %		QUIZ - Test to evaluate the student's progress and ability to comprehend and produce written discourse
Group Work	10 %		SESSION WORK - Practical work in class to fix the contents
Final Exam	30 %		FINAL EXAM - Test that will measure everything learned in class, grammatical structures, vocabulary, communication strategies and comprehension of oral speech

RE-SIT / RE-TAKE POLICY

Extraordinary Evaluations

The extraordinary evaluation in **January** will be subject to the following rules:

Students who fail the course will have the opportunity to be re-evaluated in January (unless failure was due to excessive absences, in which case the student loses the right to sit both the regular exam and the extraordinary exam). In subsequent evaluations students who failed due to lack of attendance will be reevaluated in the same manner.

The date and location of the extraordinary evaluation in January will be set and published in advance and CANNOT be changed.

The evaluation will allow the student the opportunity to improve the most deficient portions of their grade in order to thus pass the course. This may consist of taking an exam or being required to turn in assignments or other evaluations that were not submitted or earned unsatisfactory grades. If assignments must be turned in, the student may either mail them by certified mail by the established deadline or turn them in person on the set date as arranged with the professor. Once grades are posted, the professor will advise students who failed how to proceed regarding the extraordinary evaluation. The extraordinary evaluation grade (either exam or assignments) will replace the corresponding deficient portion of the final grade, taking into account that the highest grade a student may earn on any of the extraordinary evaluations is 8.0.

BIBLIOGRAPHY

Compulsory

- Cibelle Nascimento Barbosa & Giselle Nunes de Castro. (2021). *Brasil Intercultural - Língua e cultura brasileira para estrangeiros - Ciclo básico (Seleção)*. Buenos Aires: Casa do Brasil. ISBN 978987481680 (Printed)

Wait until the first day of class for book purchase instructions. Available at:
<https://brasilinterculturaldeeditorialcasadobrasil.publica.la/library/search/brasil%20intercultural>

SUPPORTING MATERIAL

APOSTILA NÍVEL BÁSICO (own material). Authors: Portuguese teachers IE University. The PDF material will be made available on the first day of class.

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